



JAMMU MUNICIPAL CORPORATION

TOWN HALL, JAMMU

O R D E R

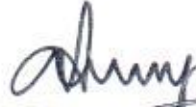
It is being observed that the Works Divisions of the Corporations are presenting the bills for payments to Contractors without observing codal fulfilments. While placing these files before the Commissioner, Municipal Corporation, Jammu for financial approval, the following deficiencies are present in most cases:-

- a) Earnest Money Deposit as per CPWD guidelines (specifying the percentage of EMD to be retained/retained) is not mentioned.
- b) Security Deposit deduction/ retention as per guidelines (specifying the percentage of Security Deposit to be retained/retained, even after the completion of work) is not mentioned.
- c) Proper deduction of Taxes/ Cess in vogue (Income Tax, Goods and Service Tax, Labour Cess, etc.) has not been made.
- d) Imposition of penalty for delayed completion of works (the condition needs to be there in the Allotment Order/Agreement/Work Order/Job Order, specifying the percentage of deduction) is not mentioned / made
- e) Photographs before the execution of works, while execution and on completion duly attested by the competent authority and appended with the file.

Besides this, as per Government Instructions every work must necessarily be undertaken after accord of Administrative Approval and the Technical Sanction thereof.

The Office of the Accountant General (Audit), J&K, the Directorate of Audit and Inspections and Local Funds and Pensions too have observed in their respective audit reports time and again, the default by the Works Divisions of the Corporations on account of these mandatory fulfilments. Owing to the omissions and commissions in fulfilment of codal guidelines, most of the audit paras have remained unsettled, which is viewed seriously.

It is as such instructed that 'No file without these fulfilments be presented for approval and payment by the Works Divisions'. Any laxity or departure from rules shall call for appropriate action as warranted under rules


AVNY LAVASA, IAS
Commissioner
Municipal Corporation
Jammu

No: JMC/estt/13187-97

Dated: 02.05.2020