



NOTICE

Sub: Empanelment of NGOs with Jammu Municipal Corporation for deployment of SKC's /labour for sanitation work and other allied services.

On behalf of the Commissioner JMC, the Joint Commissioner (Adm.) Jammu Municipal Corporation invites application from NGO's for empanelment of their organization with JMC for the purpose of providing sanitation services including providing of SKC's required by JMC for primary collection of garbage, door to door collection of refuse, sweeping of lanes, by lanes, roads, desilting of drains and lime spray etc and maintain proper cleanliness in the wards / areas to be allotted by the Jammu Municipal Corporation and also to deploy labour / skilled persons for utilization of their services in performance of other obligatory functions by Jammu Municipal Corporation on as and when required basis. The appropriate NGOs after registration in JMC will be required to enter into an agreement with Jammu Municipal Corporation. The eligibility criteria and requisites for empanelment are listed below:-

ELIGIBILITY CRITERIA/ TERMS AND CONDITIONS

1. NGO must have been registered with Registrar of Societies & Firms / Trust act for the last three years.
2. NGO (Registered Societies or Trusts) eligible for EOI/Proposals must have sufficient knowledge and experience in Sanitation Sector, Sanitation and allied activities in its Article of Assessment. **(Proof thereof)**
3. The Turnover of the NGO shall not be less than Rs 30 lacs per year during last three financial years (Copy of duly signed certificate from the Chartered Accountant to be provided).
4. Society Registration Certificate/Trust Deed.
5. Memorandum of Association or Constitution duly certified by the Registering Authority. **(Copy of Bye Laws to be provided)**
6. List of Executive Body members duly certified by Registering Authority. **(Copy of Bye Laws to be provided)**
7. Copies of Annual Accounts for the last three financials years audited by Chartered Accountant on his/her letter head with Seal and Signature.
8. Copies of Income Tax Returns for the last 3 Financial Years.
9. Annual Reports for the last 3-Years.
10. Copy of TAN & PAN number of the NGO/Head.
11. NGO must be registered with DARPAN (NITI AYOG/Govt. of India) or Unique ID.
12. NGO has to furnish an affidavit of not having been blacklisted by any Govt. department.

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31.08.19.

13. Detail of Permanent /existing manpower recruited/deployed by the NGO in various department/agencies with performance certificate.
14. NGO must have independent well established office in Jammu City equipped with sufficient staff and copy of ownership proof or rental/lease deed of the building to be furnished with EOI.
15. Resolution/consent of all the board members of the NGO for submission of the proposals/EOI with JMC.
16. Particulars of Bank Account details of NGO.
17. Copy of Bank Statement for the year 2018-2019 and 2019-2020 (As on date).
18. Security deposit of Rs. 1,00,000/- (Rupees One lac only) to be deposited in the shape of CDR in favour of Chief Accounts Officer, Jammu Municipal Corporation.

The interested NGOs meeting above criterion willing to associate with JMC in providing sanitation and other obligatory services can apply by or before 15.09.2019 on prescribed format available on Municipal website: www.jmcjammu.org. No application will be accepted after the cut of date.

This issues with the approval of Commissioner, JMC.


(Pardeep Singh), KAS
Joint Commissioner (A)
Municipal Corporation
Jammu

No: JMC/287/4320
Dated: 30/8/19.

APPLICATION FOR REGISTRATION OF NON-GOVERNMENTAL ORGANIZATIONS

Particular of Organization

01. Name :

02. Registered Address
.....

Postal Address
.....

03. Key contact persons :
 (i)
 (ii)
 (iii)

04. Telephone No/s :
 (i) (ii)

Fax No : (iii) (iv)

E-Mail:

05. Year in which the NGO Established :

06. (a) Date of Registration (b) Registration No.

(c) Registered with :
 1.
 2.

(d) Copies of :
 1. Registration Certificate/ Trust Deed
 2. Constitution/ Objectives

07. Type of Organization : Society Or Trust Or NGO

08. Objectives of the NGO
 1.
 2.
 3.

09. Executive Body/ Board Members

Name	Designation	Period
01.		
02.		
03.		
04.		
05.		

10. Subject areas covered by the Organization (Indicate Presently Implemented Subject Only)

1. Poverty Alleviation		9. Disaster Management	
2. Environment		10. Rural Development	
3. Entrepreneur Development and Training		11. Protection of Child Rights	
4. Training & Education		12. Women & Development	
5. Health & Sanitation		13. Gender Equality	
6. Rehabilitation & Reconstruction		14. Relief Work	
7. Reproductive Health		15. Credit & Savings Mobilization	
8. Human Rights		16. Any Other (Specify)	

10. Main Project Titles : details of project on going in last year.

- 1.
- 2.
- 3.
- 4.
- 5.

11. Last three years turn over (i.e 16-17, 17-18 & 18-19)

	Self funds	Local Funds	Total
Capital			
Recurrent			

DECLARATION

I hereby declare that the above particulars furnished by me are true and correct

.....
Signature of Applicant

Name :

Designation :

Place :

Date :