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JAMMU MUNICIPAL CORPORATION

TOWN HALL, JAMMU

CIRCULAR

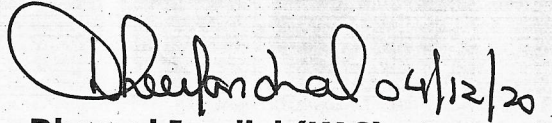
The circular instructions issued by the Finance Department vide No. 07-FD of 2020 dated: 03-12-2020, wherein it has been stated no work can be executed without budgetary support, Administrative Approval, E-tendering, Technical Sanction and other codal formalities as per GFR. Moreover, 100% physical verification is mandatory to instil accountability and transparency which should be supplemented by Photographs of the work indicating categorically the name of the work, date of start, date of completion and completion cost of the work therefore must form integral part of the whole process and the bills as such should be accompanied by pre, during and post photographs.

It is admissible to formulate a checklist of all codal completion as per instructions of the Finance Department from time to time, which shall be invariably be signed by the executing authorities as part of conformity to guidelines and rules

Any deviation from the abovementioned circular instructions/deviation of codal formalities, the concerned Executive Engineers alongwith respective Divisional Accountants (AAOs) shall be held personally responsible for the same.

As such, the Works Divisions of Municipal Corporation are enjoined upon to observe the circular instructions in letter and spirit.

Strict compliance shall be ensured by all concerned.

 04/12/20

Dheeraj Jandial (KAS)
Chief Accounts Officer,
Municipal Corporation,
Jammu.

No. JMC/Acctts/2020/7176-83

Dated: 04-12-2020

Copy to the:

1. Commissioner, Jammu Municipal Corporation for kind inf.
2. Joint Commissioner (A), Jammu Municipal Corporation for inf.
3. Joint Commissioner (W), Jammu Municipal Corporation for inf.
4. Asstt. Commissioner (Rev), Jammu Municipal Corporation for inf.
5. All Executive Engineers, (Div-I, II, III, IV, Elect & Project) Jammu Municipal Corporation for strict compliance.
6. Asstt. Executive Engineer (M), JMC for strict compliance.
7. All Divisional Accountants (AAO), (Div-I, II, III, IV & Project) Jammu Municipal Corporation for strict compliance.
8. Informatics Officer, Jammu Municipal Corporation for uploading on official website.