Govt. of Jammu & Kashmir

JAMMU MUNICIPAL CORPORATION,

TOWN HALL, Jammu

E-TENDER INVITING NOTICE

For and on behalf of the Commissioner, Municipal Corporation, Jammu, the Joint commissioner (Admin), Municipal Corporation, Jammu invites online tenders from **Experienced Bidders having two years experience in any Govt./Semi Govt. department/Organisations/Corporation** for the "**Collection of Parking Fees**" at Raghunath Bazar, Jammu on the rates notified below. The online tenders along with the scanned copy of CDR/FDR pledged to Chief Accounts Officer, JMC and other relevant documents should be uploaded on or before 03-08-2019 **up to 15:00 hrs.** The cost of **Bid Document i.e Rs.1000/-(Rs. one thousand hundred)** shall be in shape of e.chalan pledged to Chief Accounts Officer, JMC. The original instruments/documents shall be submitted in the office of Joint Commissioner (Admin), Municipal Corporation Jammu only by the highest bidder H1 within three days after opening of the financial bids. The bid shall be valid for three months from the date of opening of tenders.

The bid document shall be downloaded from the website www.jktenders.gov.in or can be viewed on www.jmcjammu.org.

1) The bidding documents can be downloaded from the website http://jktenders.gov.in from w.e.f 20-07-2019.
2) The bids shall be uploaded in electronic format on the website http://jktenders.gov.in upto 03-08-2019 **upto 15.00 Hrs.** The bids received will be opened at **11:00 AM on** 05-08-2019 **Online.**
3) The complete bidding process will be online.
4) The bidder must have two years of experience in any Govt./Semi Govt. department/Organisations/Corporation for collection of parking fees Documents to be enclosed with the bid).

S.No.	Parking Slot Locations	Minimum reserved Bid in lacs	CDR/FDR
1.	Raghunath Bazar, Jammu	12.80 lacs	Rs. 26000/-

Joint commissioner (Admin)
Municipal Corporation, Jammu

No: Jmc/RB/1010-14
Dated: 18/7/19

Copy to the:-

1. Commissioner, Jammu Municipal Corporation for information.
2. Assistant Commissioner, Jammu Municipal Corporation for information.
3. Chief Accounts Officer, Jammu Municipal Corporation for information.
4. I/c E-Tendering, Jammu Municipal Corporation for information and uploading on www.jktenders.gov.in
5. Informatics Officer, Jammu Municipal Corporation for information and uploading on the official website of JMC.

INSTRUCTION TO BIDDERS REGARDING E-TENDERING PROCESS

1. The bidding documents can be downloaded from the website http://jktenders.gov.in from 20-07-2019 onwards.
2. The tenders must be uploaded in electronic format on the website- http://jktenders.gov.in from 20-07-2019 to 03-08-2019 upto 15.00 Hrs. The bids received will be opened on 05-08-2019 at 11.00 hrs in the office of Joint Commissioner (A), JMC. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
3. Other details can be seen in the bidding documents from the "Download" option as well as from "Bidders Manual Kit" on website http://jktenders.gov.in.
4. The bidders must have "Digital Signature Certificate" card as per Information Technology Act-2000, to participate in online biding. This certificate will be required for digitally signing on bid. Bidders can get above mentioned digital signature certificate card from any approved vendors. The Bidders who already possess valid Digital Signature Certificate card need not to procure new Digital Signature Certificate card.
5. The tenders have to be submitted online in electronic format with Digital signature. The tenders without digital signature will not be accepted.
6. Before submission of online tenders, bidders must ensure that scanned copies of all the necessary documents including financial instruments which have been uploaded with the tender.
7. The department will not be responsible for delay in online submission due to any reasons. All the required information for tender must be filled legible and submitted online. The documents must be rechecked before online submission otherwise damaged/ corrupt file/ corrupt document shall not be considered in any case.
8. Bidders are advised to scan their documents at 100 DPI (Dots per inch) resolutions with Black and White. JPEG Scan property converts scanned images to PDF format.
9. The guidelines for bidders to submit bid online can be downloaded from website http://jktenders.gov.in (download option).
10. Bidders can contact the undersigned or concerned officers for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
11. Corrigendum/Addendum / Corrections, if any will be published on the website only and no separate notice will be issued in any newspaper.
12. Dispute if any shall be discussed and mutually settled and in case of disagreement the same shall be referred to CPC or Designated Officer. The decision of the CPC/Designated Officer, if not acceptable to any party shall be placed before the Commissioner, JMC who shall act as an Arbitrator and his/her decision shall be final.

TERMS AND CONDITIONS:

RATES ADMISSIBLE:-

S.No.	Particulars	Rates	Timing from
1.	Two Wheeler and auto load carriers	Rs.10/- for 1st two hours and Rs.10/- for every additional complete hour.	09:00 A. M. to 09:00 P.M.
2.	Four wheelers	Rs.20/- for 1st two hours and Rs.20/- for every additional complete hour.	

The contract shall be for a period of two years from the date of allotment of contract and subject to the following terms and conditions:-

1. The contract is further extendable upto six months with the hike of 10% on bid amount, if required.
2. The bidder shall upload scanned copy of Income Tax Clearance Certificate for the Financial Year 2018-19, copy of PAN card, copy of GST, e.chalan, EMD & Experience Certificate.
3. The bidder shall have to upload the scanned copy of CDR/FDR of the amount mentioned as security deposit from any scheduled bank payable to Chief Accounts Officer, JMC. The CDR/FDR of unsuccessful bidder will be returned only after the allotment of contract to the successful bidder. In case of successful bidder the CDR/FDR will be returned only after the completion of the contract & liquidation of liability by contractor.
4. The successful bidder shall have to remit the bid amount annually in two equal installments. The 1st installment of bid amount shall be deposited within 10 days from the issuance of Letter of Intent and for the subsequent year, the balance bid amount shall be deposited one month before the commencement of that year.
5. The successful Bidder shall have to draw an Agreement on Stamp Paper of Rs 100/- denomination with the Corporation within seven days from the date of issuance of allotment Order.
6. The highest bidder shall have to deposit the applicable GST directly & produce a copy of challan to the undersigned alongwith Income Tax within ten days after the issuance of Letter of Intent.
7. The highest bidder shall be considered as the qualified bidder.
8. The defaulter, if any of the JMC, shall not be entertained.
9. That the successful bidder shall strictly charge the rates quoted above and any violation shall amount to the withdrawal /cancellation of the contract.

10. The successful bidder shall not further sublet the contract to anyone what so ever the circumstances may be without prior permission of Commissioner, JMC.
11. The format of the parking slip issued to the vehicle owners by the successful bidder shall be finalized by Assistant Commissioner (R), JMC after approval of Commissioner, JMC. In the event of use of unapproved parking slips, the contract shall be liable to cancellation without any costs to Jammu Municipal Corporation with a penalty of Rs. 1.00 lacs for violation of terms & conditions of contract.
12. The successful bidder shall provide proper uniform as provided to security guards by the security agencies for the staff deputed for collection and management at the site/ parking slot.
13. The successful bidder shall provide free parking to Hon'ble Councilors/Officers and officials of Jammu Municipal Corporation.
14. The successful bidder shall provide free parking to light vehicles of police department and armed forces (maximum for 2 hours).
15. The successful bidder shall provide free parking to the staff of medical department posted in the nearby dispensary/hospital to meet the emergency situation especially Ambulances.
16. The staff deployed at parking slot shall not misbehave with anyone, in case any complaint is received, action will be taken against the licensee including termination of contract and amount deposited by the successful bidder alongwith the earnest money shall liable to be forfeited.
17. The successful bidder shall properly manage the parking slot and ensure that there is no traffic jam and not allow any load carrier to be parked for more than 1 hour in one instance.
18. The staff deployed by the successful bidder shall strictly ensure vehicles are properly parked in the parking slot.
19. The successful bidder shall be bound by all the labour laws in force from time to time.
20. The successful bidder shall not allow any mobile or immobile work (Rehri, Khokha or squatting vender, pharis) inside the parking slot and in case any such thing comes in the notice of the Corporation, the contract shall liable to be terminated and amount deposited by the licensee along with the earnest money shall liable to be forfeited.
21. The successful bidder shall be responsible for any theft or any other mishappening in the parking place, during contract period. The Jammu Municipal Corporation shall not be responsible for any

such lapses. However, in the event of such incidents the police department is at their liberty to take action against contractor under law and the contract shall be liable to be terminated.

22. In the case of default by successful bidder, the security deposited in the shape of C.D.R shall be forfeited converting amount into JMC – Revenue receipt and JMC may either consider the 2nd highest bidder (H2) for the allotment on the rates quoted by the first highest bidder (H1) or put the parking slot to fresh tender as the JMC authority deem fit.
23. In case of unavoidable circumstances, the parking slot shall not be further used and contract shall be terminated and the proportionate amount for unutilized period shall be refunded to the contractor.
24. All documents to be uploaded must be self attested and stamped where necessary.
25. The Commissioner reserves the right to reject or accept any or all the tenders without assigning any reason thereof.
26. Any dispute arising out of terms & conditions of contract shall be settled by the Commissioner, Jammu Municipal Corporation whose decision shall be final and binding on contractor being the sole arbitrator.
27. The successful bidder/license shall be bound by the decision of Jammu Municipal Corporation, in case the parking slot is required for Smart City project or any other project or there are court directions preventing such parking. In that event the parking slot shall not be further used and contract shall be terminated accordingly and financial adjustment to be made as per terms & conditions clause 23 above.
28. The successful bidder shall have to submit an affidavit of Rs. 100/- duly attested by 1st class magistrate regarding the following.
    i) That the contractor is not Blacklisted by any Govt. Department.
    ii) That the documents uploaded by him are correct, self attested and not tampered.
    iii) That the contractor is not defaulter of JMC.

Joint Commissioner (A)
Municipal Corporation,
Jammu

JAMMU MUNICIPAL CORPORATION,

TOWN HALL, JAMMU

E-TENDER INVITING NOTICE

FORMAT

Bill of Quantities

The rate is to be filled in online BOQ only

S.No.	Parking Slot Locations	Quoted amount for two years **Amount to be Filled in BOQ online**
1	Raghunath Bazar, Jammu	
	Minimum Bid in lacs =	

NB
The highest bidder shall be considered as successful bidder.
This page is not be submitted in the office.

Name of the Bidder_____

Address _____

Contact No. _____