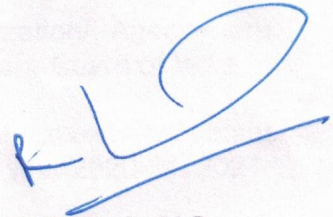


INVITATION FOR EXPRESSION OF INTEREST (EOI)

The Municipal Corporation Jammu invites EOI from reputed NGOs/ Registered Body/ Animal Welfare organization/Agency engaged in the care and welfare of animals for operation and maintenance of Modern Cattle pound in village Seri Khurd, Nagrota, Jammu. Modern Cattle pound (Phase-I) has been constructed over an area about 42 kanals out of 97 Kanals 11 marlas land having capacity of about 350 Cattle. The remaining portion of land i.e. 55 kanals shall be utilized for growing of fodder crops to cater the fodder requirements of the animals to be maintained in the Modern Cattle Pound. The application form/ eligibility criteria along with terms and conditions can be obtained from the office of MVO, JMC before submission date or can also be downloaded from Jammu Municipal Corporation website i.e. <https://www.jmcjammu.org>. The proposal needs to be submitted in the office of Municipal Veterinary Officer, JMC, A/P Opposite Government Women Degree College, Bhagwati Nagar, Jammu or email at mvojmc@gmail.com up to 05-04-2023 in working hours from 10:00 AM to 4:30 PM. In case of holiday next working day will be considered.

No: - JMC/Estt/12980
Dated: - 24-3-2023


(Rahul Yadav), IAS
Commissioner,
Municipal Corporation, Jammu

Application Form/ Eligibility Criteria/ Terms & Conditions

The Jammu Municipal Corporation intends to hand over the management aspects of Modern Cattle pound at Village Seri Khurd, Nagrota, Jammu as per the description given below to NGO/ Registered Body/Animal welfare organization/ Agency which has sufficient experience in the field of Animal Welfare: -

Cattle pound, Seri Khurd Nagrota: -

S.No.		
1.	Location	Village Seri Khurd, Nagrota , Jammu
2.	Area	97 Kanals 11 marlas
3.	No. of sheds	4 No. Cattle sheds 1 no. calf shed 1 no. Fodder storage room 2 no. Quarantine sheds
4.	Capacity of cattle/ animals	350 No.

➤ Eligibility Criteria

1. Only NGO/ Registered Body/ Animal Welfare Organization/ Agency are eligible to apply and must be registered with Animal Welfare Board of India.
2. Copy of the annual statement of accounts audited by the Chartered Accountant showing minimum cash flow of Rs.40 Lacs for the financial year 2020-21, 2021-22 & 2022-23.
3. Applicant needs to attach:
 - a) A copy of the registration certificate issued by the concerned authority under any Act, such as: -
 - i. Societies Registration Act
 - ii. Indian Trust Act
 - iii. Co-operative Societies Act
 - iv. Gau Sewa Ayog Act
 - v. Any other act related to animal welfare.
 - b) Two copies of the registered Bye-laws or the Trust Deed or the Constitution or the Rules framed.
4. The NGO/ Registered Body/ Individual Body/AWO/Agency shall provide details of experience in the Animal Welfare activities during the last 5 years and should give year wise details as below along with documents/ testimonials supporting their claim: -
 - i. Name & address of the NGO/ Registered / Individual Body/ AWO/ Agency

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ii. Name of animal shelter: _____

iii. Number and details of shelters run by the organization:

iv. Number of animals sheltered in the shelter by the Organization as on the date of applications invited.

1.	2.	3.	4.	5.	6.	7.	8.	8.	9.
Cows	Buffaloes	Milch animals	Male calves	Female calves	Ox/buffaloes	Camels	Equines (Horses/ Mules/ Donkeys)	Other animals Specify category	Total

Other Related Experience.

- Number of animals rescued during last 5 years: - _____
- Number of animals treated by the organization during last 03 years (as verified from animal treatment register maintained by the organization)
 - In-house dispensary/ hospital:
 - Sick and injured animals on the spot:
 - In medical camps:
 - By Mobile Clinics:

Total: -
- Number of cruelty cases booked by the organization:
- Number of animal welfare related legal cases filed by the organization:

➤ **Documents to be submitted:**

The expression of Interest is to be submitted in triplicates (hard copies) and one soft copy with all sought information along with copies of relevant documents/ testimonials for verification.

➤ **Empanelment Tenure: -**

The Operation & Management of Modern Cattle Pound shall be given initially for a period of one year from the date of signing of MoU/ agreement with the JMC authority, it can be extended and will be at the discretion of JMC authority subject to the fulfillment of all standards and operations by the organization in running the Modern Cattle Pound. JMC authority can cancel the process of empanelment and empanelment at any time without giving any reasons/ notice.

➤ **Validity of Offer: -**

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Offer for EOI as per the document shall be valid for a period of two months initially which may be extended further if required by JMC authority.

➤ **EOI Evaluation: -**

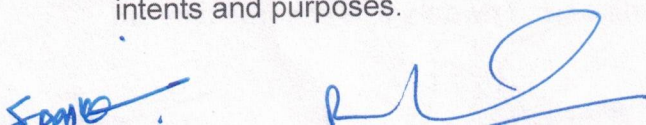
1. EOI evaluation shall be carried out as per eligibility conditions mentioned in the document and based on verification of testimonials submitted.
2. The NGO/ Registered Body/ Animal welfare organization/ agency having similar experience of working in J&K U.T shall be preferred for empanelment subject to the fulfillment of all mandatory requirements mentioned in the EOI.
3. The NGO/ Registered Body/ Animal welfare organization/ Agency whose approach, technology, mechanism, methodologies, work experience and financial capabilities seems satisfactory, shall be shortlisted for a presentation before the Commissioner, JMC or his authorized committee based on which future empanelment process shall be initiated.

➤ **Refundable Security Deposit: -**

The selected NGO/ Registered Body/ Animal welfare organization/ Agency shall deposit the security fees of Rs. 1,00,000/- payable in shape of DD favoring Chief Accounts Officer, JMC which will be refunded only after the expiry of the contract/ agreement and if JMC finds out any discrepancies in the handling and maintenance of Modern Cattle Pound, the security deposit shall be forfeited.

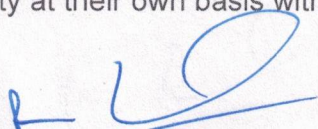
➤ **Terms and Conditions**

1. The Municipal Corporation shall be empowered to issue directions through Joint Commissioner (H&S), Municipal Veterinary Officer, JMC or any authorized officer to the management of the NGO/ Registered Body/ Animal Welfare Organization/ Agency, if some defects are noticed in the management of the Cattle pound, the same shall be binding upon them.
2. The NGO/ Registered Body/ Animal Welfare Organization/ Agency will assist in making arrangement for periodical medical checkup of the animals by a qualified Veterinary Doctor authorized by the Corporation.
3. The NGO/ Registered Body/ Animal Welfare Organization/ Agency will maintain proper record in respect of the animals kept in the Modern cattle pound in accordance with the advisories/ guidelines issued by the Animal Welfare Board of India time to time and appropriate arrangements will be made by them to provide facilities to the impounded, sick and injured animals.
4. The NGO/ Registered Body/ Animal welfare organization/ Agency shall deploy adequate manpower in the Modern Cattle Pound required for supervision, maintenance of complete sanitary/ hygienic conditions, feeding the animals and security of the premises.
5. The NGO/ Registered Body/ Animal welfare organization/ Agency shall issue Identity Card to the attendants/ workers deployed in the Modern cattle pound and all such attendants/ workers shall be their employees for all intents and purposes.

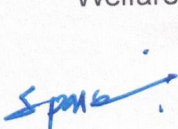


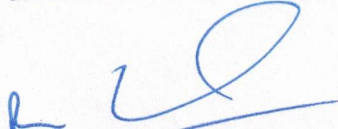
6. The day to day maintenance & security of the premises of the Cattle pound shall be the sole responsibility of the NGO/ Registered Body/ Animal welfare organization/ Agency including sanitation, hygiene and cleanliness.
7. Disposal of solid/ liquid waste will be responsibility of NGO/ Registered Body/ Animal welfare organization/ Agency and disposal should be made as per the guidelines of Central Pollution Control Board.
8. The ownership of the premises of the Modern cattle pound for all intents and purposes shall remain with the Jammu Municipal Corporation.
9. The JMC shall supply animals (Stray/Sick/injured/abandoned/impounded etc.) to the Cattle Pound and the NGO/ Registered Body/ Animal welfare organization/ Agency will not accept any cattle from any other source at its own level except with the prior written permission of the Corporation.
10. Feed/ Fodder, Medicine & Manpower shall be arranged & provided by the NGO/ Registered Body/ Animal Welfare organization/ Agency at their own expense. However, a fixed amount (per animal basis) for a maximum upto 350 no. of animals as decided by the Commissioner, JMC or his authorized committee shall be reimbursed on monthly basis by the JMC. The ration schedule prescribed by JMC for cattle shall be adhered by the NGO.
11. The cattle should be fed suitably and given feed & fodder in the Modern Cattle Pound according to their body requirements. Any requirement that is based on season/ climate is to be maintained by the NGO/ Registered Body/ Animal welfare organization/ Agency so that proper care of the animals is ensured.
12. The cow dung and urine shall be the property of the NGO/ Registered Body/ Animal welfare organization/ Agency and can be utilized for generation of income. The NGO/ Registered Body/AWO/ Agency will run the premises and other facilities to the satisfaction of Jammu Municipal Corporation.
13. The Municipal Corporation shall conduct inspection of the Cattle pound from time to time to ensure proper upkeep and care of the kept animals by the NGO/ Registered Body/ AWO/ Agency.
14. No structure temporary or permanent shall be raised by the NGO/Registered Body/ AWO/ Agency in the premises. The existing structure of Modern cattle pound will continue to remain under the sole ownership of the Municipal Corporation.
15. The NGO/ Registered Body/ Animal welfare organization/ Agency shall be responsible to maintain and protect the premises of the modern cattle pound during the period of possession under its control.
16. That the NGO/ Registered Body/ AWO/ Agency shall not sublet the said premises to anybody, as a whole or in parts directly or indirectly.
17. That the Commissioner or any other officer of JMC can enter at any time upon the premises to assess the state and condition thereof.
18. That the NGO/ Registered Body/ AWO/ Agency will get the minor repair of the said property at their own basis with the prior permission of JMC.

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19. That the NGO/ Registered Body/ AWO/ Agency has to arrange lifting and proper disposal of carcasses under information to the Corporation.
20. That the NGO/ Registered Body/ AWO/ Agency shall use the premises for animal shelter purposes only and will use the residential room for the purpose of staff and security to be deployed therein.
21. That the NGO/ Registered Body/ AWO/ Agency will ensure that the cow dung is removed from the Cattle pound premises daily for which agency shall deploy its own men & machinery.
22. That on expiry of the stipulated period/ termination of Agreement for management of Cattle pound, whichever is earlier, the NGO/ Registered Body/ AWO/ Agency shall hand over the physical possession of the said premises within 48 hours to the Municipal Corporation in as good condition as the NGO/ Registered Body/ AWO/ Agency has received.
23. That the NGO/ Registered Body/ AWO/ Agency shall not make any additions or alterations in the said premises without the prior written consent of the Municipal Corporation.
24. That the NGO/ Registered Body/ Individual Body shall not carry on or cause to be carried or any obnoxious trade or activity in the said premises and NGO/ Registered Body/ AWO/ Agency shall not misuse the said premises in any manner whatsoever.
25. That the NGO/ Registered Body/ AWO/ Agency shall strictly abide by the rules and regulations imposed by Jammu Municipal Corporation, Housing & Urban Development Department etc.
26. The Jammu Municipal Corporation has the right to amend, alter and introduce fresh guidelines as and when required.
27. It will be clearly displayed, mentioned that the Modern Cattle pound is run under the aegis of Jammu Municipal Corporation. A display Board should be erected on the main entrance of Modern Cattle pound.
28. The organization will not be authorized to use the name of JMC to raise any direct or indirect donations.
29. The NGO/ Registered Body/ Animal welfare organization/ Agency will cooperate and assist the JMC for undergoing any further developmental activities in the premises.
30. After receipt of EOI, the applicant/Organization will be invited at an appointed date and time for interaction before a duly constituted authority by the Commissioner, JMC. No further opportunity shall be granted for the same. At the time of interaction, the applicant / organization shall be required to submit the detailed presentation and must satisfy the queries raised by the constituted authority.
31. NGO/ Registered Body/Animal welfare organization/ Agency should comply with all the instructions/ advisories and guidelines issued by the Animal Welfare Board from time to time for running the Modern Cattle Pound.





32. In case of any cruelty to animals, violation of set terms & conditions are noticed, agency shall be liable to pay fine/ penalty @ Rs. 5000/- which may be extended upto Rs. 50,000/-
33. **Cancellation of agreement:** - In case of violation of any terms and conditions of the agreement, the Commissioner, Municipal Corporation, or any other officer authorized by him in this regard, reserves the right to cancel the agreement. However, the JMC will give a prior notice of one month at-least to the NGO/ Registered Body/ AWO/ Agency and an opportunity of explanation including personal hearing before issue of formal orders for cancellation of the agreement.
34. The Management of the Cattle Pound will be handed over to the eligible NGO/ Registered Body/ AWO/ Agency on 'As is where is' basis.
35. **Jurisdiction of Courts:** All disputes arising out of this Agreement shall be subject to the jurisdiction of Court at Jammu only.

36. **Arbitration:**

All disputes and differences arising out or in any way touching upon this Agreement for management of Cattle pound, whatsoever, shall be referred to the sole arbitration of the Commissioner, Municipal Corporation Jammu. The decision of the Municipal Commissioner shall be final and binding on both the parties.



(Rahul Yadav), IAS

Commissioner,
Municipal Corporation, Jammu